

**ABORIGINAL FUTURES CAREER AND TRAINING CALGARY**

Aboriginal Futures Career & Training Centre provides educational, training and employment services to Indigenous people who live in Calgary or the surrounding area. Counsellors can help with:

- Individual career counseling
- Action plan development
- Resume and cover letter writing assistance
- Job search preparation
- Interview coaching

Phone: 403.253.5311

Fax: 403.253.5741

Email: [info@aboriginalfutures.com](mailto:info@aboriginalfutures.com)

Address: #200, 6011 1A Street SW

Calgary, AB T2H 0G5

Website: <http://aboriginalfutures.com>

**ACADEMY OF LEARNING**

Academy of Learning Career College is dedicated to helping students reach their goals—quickly and easily, and in a setting that builds confidence while building skills. Students receive intensive, hands-on training in a professional atmosphere. Receive

- Personalised one on one support
- Develop your skills step by step

Phone: (403) 652-2116

28 12 Ave SE Suite 4,  
High River, AB T1V 1T2

<http://www.academyoflearning.co>

**ALBERTA GOVERNMENT REGISTERED APPRENTICESHIP TRAINING. TRADE SECRETS**

The Registered Apprenticeship Program (RAP) is a way for registered high school students to become apprentices and earn credit toward their high school diploma at the same time.

AIT Information Line at 1-800-248-4823.

<https://tradesecrets.alberta.ca/learn-on-the-job/who-can-learn-a-trade/>

**ALL HIGH SCHOOLS**

See Guidance Counsellors for employment and training information

**BOW VALLEY COLLEGE**

Supports education in; business, health care, community services. They offer certificate and diploma programs in justice studies, and creative technologies. Programs include work experience. Also offers post-diploma certificates.

**High River Campus**

<https://bowvalleycollege.ca/schools/regional-stewardship/campuses/high-river>

2nd Floor, 710 Centre Street SE. High River, AB T1V 0H3

Hours: Monday - Friday, 8:30 am - 4:30 pm

Phone: (403) 441-2399

Email: [bvcfoothills@bowvalleycollege.ca](mailto:bvcfoothills@bowvalleycollege.ca)

**Okotoks Campus**

<https://bowvalleycollege.ca/schools/regional-stewardship/campuses/okotoks>

11 Elizabeth Street. Okotoks, AB T1S 1A8

Hours: Monday - Friday, 8:30 am - 4:30 pm

Phone: (403) 476-2233

Email: [bvcokotoks@bowvalleycollege.ca](mailto:bvcokotoks@bowvalleycollege.ca)

**COMMUNITY FUTURES**

A creative self employment program designed to assist students and youth in our region to turn their ideas into jobs. They will provide tools and resources to youth who wish to start, grow and fund their businesses.

Phone (403) 995-4151

Address 14 McRae St, Okotoks, AB T1S 1K1

Webpage [highwood.alberta.ca/frontpage](http://highwood.alberta.ca/frontpage)

**INCLUSION FOOTHILLS (formerly Foothills SNAPS)**

H.I.R.E: (Having Inclusive Rewarding Employment) - They serve individuals with a barrier/disability between 16-65+ - Provide workshops, 1:1. Support and Transition Planning

JOBz: Youth Employment Initiative, 14-24, In personal and distance approach 1:1 support to all outlying communities surrounding High River and Okotoks.

Address 125 4<sup>th</sup> Ave High River, AB T1V 1M3 or

335B Macleod Trail SW  
call (403)603-3232 or toll free 1-866-507-6277

<http://fsnaps.org>

[career@fsnaps.org](mailto:career@fsnaps.org)

**For general employment opportunities See - Inclusion Foothills JOB BOARD**

**HIGH SCHOOL EQUIVALENCY DIPLOMA**

High School Equivalency Diploma Alberta Education offers two ways to earn a High School Equivalency Diploma: by accumulated credits or by completing and passing five General Educational Development (GED) Tests <https://www.alberta.ca/guide-to-education.aspx>

**INCLUSION ALBERTA**

Inclusion Alberta is a non-profit that advocates on behalf of children and adults with developmental disabilities.

Students can attend regular college and university classes through inclusive Post-Secondary Education. Employment Rotary, Inclusion Alberta and the Government of Alberta are committed to working in partnership with businesses and broader community to create meaningful employment opportunities for people with developmental disabilities.

Email [mail@inclusionalberta.org](mailto:mail@inclusionalberta.org)

1-800-252-7556

Webpage <http://inclusionalberta.org>

**MCG (McBride Career Group)**

Provides: Assistance with resume development and cover letters, interview preparation, career and employment counseling, as well as information on educational and funding options. There are employment workshops and computer training sessions. Also, Job postings by employers from local and surrounding areas

**Okotoks**

P 403-995-4377 | F 403-995-3616

Email: [okotoks@mbridecareergroup.com](mailto:okotoks@mbridecareergroup.com)

|Address Box 1216, Bay 3, 87 Elizabeth Street, Okotoks, AB T1S 1B2

**High River**

P 403-601-2660 | F 403-601-2627 |

Email:

[highriver@mbridecareergroup.com](mailto:highriver@mbridecareergroup.com)

Address 2nd Floor, #6, 28-12 Avenue, S.E. High River, AB T1V 1T2

**Something to Consider**  
**Employment Readiness**  
**Foothills Children's Wellness Network- YOUTH BRANCH**